

# GRAYHAWK COMMUNITY ASSOCIATION OPERATIONAL REVIEW COMMITTEE CHARTER

## Statement of Intent and Objectives

This committee is established to interface with the Board of Directors and the Grayhawk Community Association management staff for the purpose of providing organized volunteer efforts on behalf of the association. The purpose of this committee is to assist the Board of Directors by making recommendations for procedural or policy changes within the community including, but not limited to, community patrol, **community safety and security, infrastructure and roads, common area management (tot-lots),** covenant enforcement, revision of fine and violation policies, and office operations.

## Membership

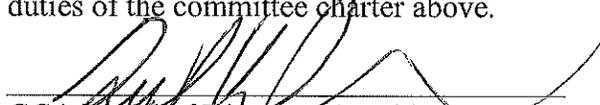
Membership on the committee shall be limited to homeowners who are in good standing with the association. The number of committee members shall not exceed seven.

## Committee Responsibilities

The Committee shall:

1. Meet as needed to discuss and review policies and procedures of the community and, **research and analyze competitive bids for projects, equipment and make operational recommendations to the Board.**
2. Review community safety and security issues, including the Emergency Preparedness Plan, and make recommendations to the Board regarding improvements and revisions to security, **staffing, salaries,** policies, and procedures.
  - a. Interface with the security contractor for discussion of projects, issues, and contract performance/negotiations.
3. Review community safety, security equipment, **roads, infrastructure, green belts and tot lots,** and tools to perform the necessary duties, **providing research and analysis, comparing bids,** and make recommendations to the Boards of Directors regarding improvement and modifications.
4. Provide staff/board interface, **and review** that proactively maintains effective workflow in all **aspects of community operation.**
5. Respond to other items as needed and requested from time to time by the Board of Directors.

The board of directors of the association may modify, reduce, expand, or supplement the duties of the committee charter above.

  
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GCA Board of Directors, President

September 13, 2021  
Date